# INFORMATION SHEET
## 2019-2020

### Institutional Details

<table>
<thead>
<tr>
<th>Name of the Institution</th>
<th>Scuola Normale Superiore</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erasmus Code</td>
<td>I PISA02</td>
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<tr>
<td>Country</td>
<td>Italy</td>
</tr>
<tr>
<td>PIC</td>
<td>999886962</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.sns.it">www.sns.it</a></td>
</tr>
<tr>
<td>Online Course Catalogue</td>
<td>Faculty of Humanities (Pisa)</td>
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<tr>
<td></td>
<td><a href="https://www.sns.it/en/faculty-of-arts">https://www.sns.it/en/faculty-of-arts</a></td>
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<tr>
<td></td>
<td>Faculty of Science (Pisa)</td>
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<td></td>
<td>Dep. of Political and Social Science (Firenze)</td>
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</tbody>
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### Main administrative contact

**Elisabetta Terzuoli**
Erasmus+ Institutional Coordinator  
Personal Email: elisabetta.terzuoli@sns.it  
Office Email: international@sns.it  
Phone: +39 050 509319

### Main academic contacts

| Director – Legal Representative | Prof. Luigi Ambrosio, Director  
|                                | luigi.ambrosio@sns.it |
| Internationalization Delegate  | Prof. Francesco Benigno, Director's Delegate for Internationalization  
|                                | francesco.benigno@sns.it |
| Faculty of Humanities          | Prof. Gianpiero Rosati, Dean  
|                                | gianpiero.rosati@sns.it |
| Faculty of Sciences            | Prof. Andrea Ferrara, Dean     |
|                                | andrea.ferrara@sns.it          |
| Dep. of Political and Social Sciences | Prof. Donatella Della Porta, Dean |
|                                | donatella.dellaporta@sns.it    |

### Recommended Language Skills

| Student Mobility | Italian/English - B2 |
| Staff Mobility for Teaching | English - C2 |

### Calendar

| Academic Year   | 1 October – 30 June  
|                 | **Nomination/Application deadline**: 30 June |
| Autumn Term     | 1 October – 28 February  
|                 | **Nomination/Application deadline**: 30 June |
| Spring Term     | 1 March – 30 June  
|                 | **Nomination/application deadline**: 30 September |

### NOTES

- Full-time study mobilities are supposed to last the whole academic year.  
- Shorter mobilities can be considered on a case by case basis or for thesis research proposals only.
## Grading System and Credits

The SNS has **not** adopted any Evaluation Credits System.

Individual student’s subjects are graded on a scale from 1 to 30, with 18 and 30 as minimum and maximum grade respectively. A “cum laude” can be added to the maximum grade as a special distinction.

## Visa and Insurance

| Contact person | Emanuela Brustolon  
| Phone: +39 050 509043  
| e-mail emanuela.brustolon@sns.it - international@sns.it |

**NOTES**

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff. We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:  
https://www.sns.it/it/studying-italy  
https://www.sns.it/it/tax-code-insurance-coverage-health-care

## Students and Staff with Disabilities

The SNS welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival):  
international@sns.it

## Housing

| Contact person | Lucia Monacci  
| tel.: +39 050 509312  
| e-mail lucia.monacci@sns.it |

**NOTES**

Please be aware that the SNS cannot guarantee college accommodation for Erasmus students, although we will try our best to do so. Each student has to discuss any on-campus accommodation matter directly with the International Office.

January 2019
ACADEMIC YEAR
The academic year at SNS officially starts on the 18th October. Classes and seminars usually begin in October and last through June, with a Christmas and an Easter break (an average of 3 weeks and 1 week, respectively).

Throughout the academic year, many shorter seminars in a wide array of disciplines are also offered at SNS. All related info are regularly published on our website (see SEMINARI Classe di Scienze or SEMINARI Classe di Lettere e Filosofia).

ECTS CREDITS
The Scuola Normale Superiore (SNS), given its peculiarity, does not adopt a credit system to define the weight of its own courses and seminars, which can only be expressed in work hours.

However, some Sending Institutions accept to convert SNS work hours in credits, according to their own scale. Please ask your Sending Institution if it operates this conversion and how.

Third cycle (PhD) students usually do not need their activities to be expressed in credits, as they are usually planned and recognized at their thesis supervisors’ discretion.

At the end of the mobility period, the SNS International Office will issue a Transcript of Records, featuring all activities carried out at SNS (in work hours). Each Sending Institution will thus be able to recognize them, according to its own evaluation system.

COURSE OFFERINGS at SNS in PISA (*)
Course offerings for undergraduate and Master students will be available online by September (by October for PhD students): we suggest you to check frequently the following pages Faculty of Humanities or Faculty of Sciences and related Undergraduate or PhD Courses.

Furthermore you can choose your scientific supervisor at SNS among our professors and assistant professors listed in Faculty of Humanities/People or Faculty of Sciences/People.
Learning Agreement for Study should be provided by your IRO office, filled in the details of your study plan, signed and submitted to international@sns.it so that our own Erasmus Coordinator can validate and sign it.

Here is a sample form including SNS data: form.

There is no deadline for submitting your Learning Agreement, but we suggest you mail it a few days before your arrival in Pisa.

Exchange and visiting students should fill in and submit the Study Plan for Exchange Students to international@sns.it at the beginning of the mobility period.

Scuola Normale Superiore offers to all foreign guests who will stay in Pisa for three months or longer a free Italian language course. All beneficiaries will be notified via mailing list some weeks before the beginning. This course will enable you to obtain 4 ECTS.

USEFUL INFORMATION

- How to reach us
- Practical information
- Events
- Cultural Activities
- IT SNS Helpdesk Webmail: please note that @sns.it is a Google Mail account!

SNS WEBSITE

Erasmus & Exchange Students
Visiting Students

LAST BUT NOT LEAST

Our offices are located in Palazzo della Carovana - Piazza dei Cavalieri 7 (2nd floor-rooms 36-37-38).

We look forward to meeting you!

(*) For Course offerings at SNS in Florence, see INFO-SHEET for Erasmus Incoming students to SNS – Department of Political and Social Sciences in FIRENZE