

Privacy Statement

1. The **EU Regulation 2016/679** on General **Data Protection Regulation** (hereinafter **GDPR**) is applicable to the personal data provided in this form.
2. The **Data Controller** is the **Scuola Normale Superiore**, a public university institute, located in Piazza dei Cavalieri, 7 Pisa - 56126, in the person of the Director and pro tempore legal representative. The Internal authorized designated is the Head of the International Office, international@sns.it, and other instructed therefore authorized employees of the Scuola.
3. Personal data provided in this application form will be collected by the Scuola to organize your exchange programme, under article 6 sub b) and e) GDPR, including the access to the Scuola's facilities (ICT; library, canteen, etc.).
4. Personal data will be processed, also with automated tools (software and databases administered by the Scuola and hosted by the contracting entities in servers sited in Italy as well as in the official portal of the funding entity e.g. EU Commission), in compliance with the principles of accountability, lawfulness, correctness, minimization, transparency, integrity, accuracy, confidentiality and proportionality.
5. The collected personal data will be communicated or transferred to the competent offices of the Scuola and to third parties (public and / or private parties) in the context of institutional relations, for the fulfilment of legal obligations or regulations or of contracts, within the services required by the Scuola (access to facilities, insurance etc.).
6. The collected personal data will be processed and stored for the time strictly necessary to achieve the purposes for which they have been collected, in any case, special provisions on the documentation storage by public institutions will be applied (e.g. bank account 10 years in case of payment/reimbursement).
7. The **data subjects** may exercise the following rights:
 - to access to personal data, in the cases and in the ways referred to in art. 15 GDPR;
 - the rectification, erasure or restriction of the processing of personal data, in the cases and ways referred to in Articles 16-18 of the Regulations; erasure is not permitted for the data included in the documents that must be kept by the Scuola to guarantee transparency in public activities;
 - the portability of data, in the cases and in the ways referred to in art. 20 GDPR;
 - to object to the processing, under article 21 GDPR;
 - the right to submit a complaint to the Italian Data Protection Authority.
8. The aforementioned rights may be exercised by sending a request by email to international@sns.it or privacy@sns.it or via certified e-mail (PEC) at protocollo@pec.sns.it. For any further information, please contact the Data Protection Officer (DPO), email: dpo@sns.it.