



STATUTE OF THE SCUOLA NORMALE SUPERIORE

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HEADING I GENERAL PRINCIPLES

Art. 1

Nature of the Scuola

1. The Scuola Normale Superiore (hereafter referred to as “Scuola”) founded by Napoleon I by a decree of 18th October 1810, is a university institute of higher education, research and high- level study with a special status.
2. The Scuola has its own public law juridical structure as well as didactic, scientific, organisational, financial, management, administrative, patrimonial and accounting autonomy. It has its own Statute and internal regulations.
3. The Scuola has a residential and collegiate nature and, for this purpose, ensures adequate services and structures to the students and to the community as a whole.
4. In accordance with its public function, the Scuola is secular and pluralistic. It guarantees respect for principles of freedom of expression, of education and of research.
5. The Scuola promotes substantial equality between all members of its community by promoting maximum inclusion - regardless of religious confessions, political beliefs, gender belonging and sexual orientation - by committing to prevent and combat any form of discrimination. The Scuola thus ensures full implementation of the principle of equal opportunity both in work and in study.

Art. 2

Aims

1. The Scuola has the aim of promoting the development of culture, education and research in the fields of mathematical and natural sciences, the humanities and political-social sciences by exploring their interconnections and the potential for development, also in the context of the Third Mission. Further fields can be established by the Governing Council in the multi-year planning documents. To this end, it aspires to the highest level of undergraduate and postgraduate education of a permanent and recurrent nature, giving priority to the relationship between education and research, thereby also making for a better interaction with the outside world.
2. The Scuola, in its commitment to Third Mission activities, feels part of the national education system by offering its service to schools, lectures for high schools and training courses for teachers free of charge. The Scuola organizes orientation courses every year aimed at helping the best high school students in choosing their academic career.
3. The Scuola operates to identify and cultivate the talent and quality of students, guaranteeing them an education designed to develop their individual potentialities and abilities.



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4. The Scuola favours initiatives aimed at introducing students to the world of work. It also promotes part-time jobs for students in the regarding activities related to the provision of its services.
5. All members of the Scuola contribute to achieving the institutional aims in accordance with their respective functions and responsibility.

Art. 3

Site and organisation

1. The Scuola's registered head office is in Pisa, in the Palazzo della Carovana dei Cavalieri di Santo Stefano; it also has a site in Florence.
2. The Scuola can establish other scientific and didactic learning centres and representations in Italy and abroad, also in collaboration with public and private entities.
3. The Scuola is divided into three academic structures: the Faculty of Humanities, the Faculty of Sciences, the Faculty of Political and Social Sciences and the "Carlo Azeglio Ciampi" Institute of Advanced Studies, an inter-faculty research centre.
4. The other teaching, scientific and support structures that the Scuola may establish, also in collaboration with other universities or public research institutions, are stated in Heading III of this Statute.

Art. 4

Emblem

1. The emblem of the Scuola consists of the Medici crest placed under the head of Saint Stephen with the crown of the Grand Duchy, with the name "Scuola Normale Superiore".
2. The Scuola can register other emblems for the performing of its institutional activities.

Art. 5

Education - Courses

1. The Scuola offers the following courses:
 - a) undergraduate courses for students enrolled concurrently in undergraduate or Master's Degree programmes at the University of Pisa and / or Master's Degree programmes at the University of Florence; specific agreements may be envisaged for students to be enrolled at other universities;
 - b) Ph.D. courses of at least three years' duration, also in collaboration with suitably qualified universities, research institutes and Italian and foreign institutes of high cultural calibre.
2. The Scuola can also activate in compliance with current legislation:
 - a) highly scientifically qualified experimental Master's degree programmes with innovative and interdisciplinary courses, and Master's degree programmes with other Italian or foreign Universities, by stipulating special agreements;
 - b) postgraduate and post-doctoral courses, also in collaboration with suitably qualified universities, research institutes and institutes of a high cultural level;
 - c) research doctorate courses, also in collaboration with suitably prepared universities, research institutes and institutes of a high cultural level;
 - d) first- and second-level university "Master" courses (one-year specialisation courses), also in collaboration with suitably prepared universities, research institutes and institutes of high cultural level;



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- e) “*Master*” courses or other permanent and recurrent study courses of a high educational level, also in collaboration with other universities and/or public or private institutions.
- 3. The Scuola can confer awards and scholarships.
- 4. In line with its professed aim of identifying and cultivating individual talent and qualities, the Scuola can institute courses in orientation towards university and professional education and postgraduate and postdoctoral courses leading to a diploma conferring qualifications in accordance with current national regulations.

Art. 6

Admission

- 1. Admission to the courses organised by the Scuola is open to citizens of all nationalities and is by means of public selection on the basis of merit, in accordance with the conditions provided in the appropriate regulations, approved by the Governing Council.
- 2. Selection is based on an assessment of candidates' high level of preparation, talent, motivation and potential for cultural and professional development.

Art. 7

Instruments for scientific research

- 1. The Scuola organises research activity in its own structures and in external structures in accordance with special agreements. It establishes and promotes research centres and research groups.
- 2. The Scuola promotes participation in research projects relevant to its fields of interest, set up in Italy or abroad, also in collaboration with universities and institutes of education and research in Italy or abroad.
- 3. The Scuola embraces the principles of free and open access to scientific literature and promotes free circulation of the results of the research projects carried out within its structures.

Art. 8

International co-operation and external collaboration

- 1. The Scuola promotes connection and coordination mechanisms with the universities of Pisa and Florence, with which it shares the students of the undergraduate course.
- 2. The Scuola promotes institutional collaboration with other Scuole with a special status through appropriate connection and coordination mechanisms.
- 3. The Scuola considers the Scuola Superiore Sant'Anna as a privileged interlocutor for research, training and Third Mission activities thus enhancing the consolidated collaboration. It coordinates with the latter for the definition of the procedures for awarding academic qualifications with legal value.
- 4. The Scuola promotes international co-operation in the carrying out of its teaching, scientific and cultural activities, encouraging mobility, the activation of courses in foreign languages and participation in international research projects and research groups, in particular within the European Union. To this end, the Scuola stipulates agreements for inter-university collaboration, including the establishing of integrated courses and joint research programmes.
- 5. The Scuola incentivises collaboration with cultural, scientific, university and research institutions, and with public and private institutions and associations in Italy and abroad, by means of contracts, agreements and conventions.



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6. The Scuola can stipulate paid or unpaid teaching contracts, thus securing the collaboration of highly qualified scientific or professional experts from Italy or abroad.
7. The Scuola, by means of appropriate agreements with institutions involved, can engage lecturers from other institutions.
8. Within the framework of its professed policy of strategic development and for the pursuit of its institutional aims, the Scuola can set up or participate in foundations, associations, societies or other public or private structures, as well as subscribing to specific planning agreements.

Art. 9

Collaboration with alumni and friends of the Scuola

1. The Scuola nurtures and valorises its relationship with its alumni and with the friends of the Scuola, and in particular recognises and collaborates with the non-profit associations set up by them.
2. Relations between the Scuola and its alumni and between the Scuola and the Association “Friends of the Scuola” are governed by specific agreements establishing the aims, scope and procedures of the collaboration.

Art. 10

Foundation of the Scuola

1. The Scuola can set up, in conformity with current legislation, as an authority of reference, a university foundation of private nature so as to carry out instrumental activities and activities in support of its own institutional activities.
2. The foundation is governed by an appropriate statute in conformity with current national regulations, specifying the duties, governing authorities and operating structures and defining relations with the Scuola.

Art. 11

Awards and honours

1. The Scuola can confer awards, honours and recognitions to those who have gained particular distinction, at national or international level, in cultural, social or professional fields.

Art. 12

Cultural and sports activities

1. The Scuola encourages educational activities run by students in the areas of culture and cultural exchanges, sport and free time, also by means of appropriate associational or representative channels.
2. The Scuola encourages cultural, sports and recreational activities among personnel, through personnel representative bodies, also jointly with organisations and associations operating in the appropriate field.

Art. 13

Principles of administration and organisation. Programming

1. The Scuola bases its organisation and administration on the principles of openness, economy, efficiency, efficacy, simplification and its public nature.



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2. The organisation and functioning of the Scuola guarantee the various levels of autonomy and responsibility in the didactic, research and technical-administrative areas and the quality of the services within a common framework defined by the Governing Council.
3. In conformity with the general principle of separation of steering and management functions, the governing authorities are responsible for defining the objectives and the programmes to be put into effect, the issuing of the general directives, and the verification of the conformity of the results of the administrative management with the general directives issued. The managers are responsible for the financial, technical and administrative management and for any other duties envisaged in current national legislation, in implementing the directives issued by the governing authorities.
4. The Scuola bases its management activities on the planning guidelines specified in prevailing legislation. With this programme, the Scuola establishes the lines of strategic development, the fields of priority in research and teaching, and all other relevant aspects necessary to guarantee complete sustainability in all its initiatives.

Art. 14

Financial sources and patrimony

1. The financial sources of the Scuola consist of:
 - a) transfers from the State and from other public and private organisations;
 - b) contributions, donations and acts of generosity of private individuals and legal entities, and public and private corporate bodies, both national and international, also for conferring awards and scholarships and promoting cultural and research activities;
 - c) other sources such as those coming from contracts, agreements and activities, annuities, profits and transfers of assets.
2. For its own institutional activities, the Scuola makes use of and ensures the conservation of:
 - a) its personal property;
 - b) property granted for use by the State and other public organisations, including that of a gratuitous or perpetual nature;
 - c) the technical equipment, scientific collections, library collections, archives and artistic material belonging to it or at its disposal;
 - d) the non-material goods (rights to industrial patents and to the use of intellectual property, concessions, licences and other similar rights) belonging to it or produced within the context of its own institutional research activities.

Art. 15

Regulations issued by the Scuola

1. The Scuola can issue regulations, in conformity with the current regulations and with the Statute herein.
2. The regulations of the Scuola are approved and modified by an absolute majority of the members:
 - a) by the Governing Council concerning the regulations for research and teaching and for the other regulations indicated by the current legislation and with the Statute herein as well as for all other regulations that differ from those envisaged in letter b).
 - b) by the Executive Council regarding the regulations for administration and accounting, and the other regulations indicated by the current legislation and with the Statute herein.



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3. The Director, the Executive Council and the Governing Council can adopt, within their respective jurisdiction, administrative measures applying to prevailing regulations, including those denominated manuals or regulations.

HEADING II AUTHORITIES OF THE SCUOLA

Art. 16 *Authorities*

1. The authorities of the Scuola are as follows:
 - a) the Director;
 - b) the Executive Council;
 - c) the Governing Council;
 - d) the Auditors' Board;
 - e) the Assessment Panel;
 - f) the General Secretary.

Art. 17 *Director*

1. The Director represents the Scuola to all effects and purposes, and guarantees its cultural and organisational autonomy. He/she is responsible for the overall running of the Scuola and for the pursuit of its professed aims in accordance with the criteria of quality and respect for the principles of efficacy, efficiency, openness and the promotion of merit.
2. He/she exercises all the attributions conferred to him/her by the Statute herein and by the regulations, as well as by the general and special regulations concerning university rectors. In particular, the Director has the following responsibilities:
 - a) he/she is a member by right of the Executive Council and of the Governing Council, and presides over them;
 - b) he/she is responsible for putting into effect the resolutions of the Executive Council and the Governing Council and the consistency and harmonization of the relative decisions;
 - c) he/she is responsible for initiatives and promotion of the activities of the Scuola;
 - d) he/she lays down the fundamental lines of the three-year programmes;
 - e) he/she submits to the relevant Ministry the periodic reports specified by the law;
 - f) he/she issues the Statute, the regulations, the Ethical Code and all other internal regulations of the Scuola under his/her jurisdiction;
 - g) he/she confers diplomas and other titles issued by the Scuola;
 - h) he/she adopts emergency procedures under the jurisdiction of the Executive Council and of the Governing Council, submitting these for ratification to the said authorities at the session immediately following;
 - i) he/she proposes to the federated Executive Council nominations for the Auditors' Board and for one member of the Assessment Panel who is an expert in the field of evaluation also in the non-academic field and does not have a role in the Scuola;
 - j) he/she proposes to the Executive Council the nominee for General Secretary;
 - k) in consultation with the Assessment Panel, he/she evaluates the activities of the General Secretary;



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- l) he/she monitors the functioning of the structures and services of the Scuola and informs the Executive Council and the Governing Council as to the overall progress of the activities of the Scuola;
 - m) he/she ensures the observance of the regulations governing the functions and duties of lecturers and researchers and carries out the functions relating to their legal and economic status as well as those of a disciplinary nature envisaged by law;
 - n) he/she exercises the initiative in disciplinary procedures regarding students, in accordance with the current national regulations;
 - o) he/she proposes to the Governing Council nominations for external members of the Executive Council in accordance with article 20, paragraph one, letter d) of the statute herein;
 - p) he/she nominates the commissions for admission to the courses, for diplomas and for public discussion of Ph.D. theses, in addition to commissions for the selection procedures for lecturers and researchers, research assignments, teaching assignments and the conferment of service contracts;
 - q) he/she appoints the members of the Doctoral Board, upon proposal of the Councils of the relevant academic structures;
 - r) he/she exercises all other jurisdiction and attributions not assigned to other authorities by the law, the Statute or other internal sources.
3. The Director, taking into consideration the opinion of the Executive Council, nominates a Deputy Director, chosen from among the full time full professors of the Scuola, usually belonging to an academic structure different from his/her own. The Deputy Director assists the Director in the exercising of his functions and substitutes him/her if the need arises, taking on the legal representation of the Scuola. This appointment initially lasts one year; it can be reconfirmed annually by the Director until the end of his mandate.
 4. To carry out specific or particular tasks inherent in his mandate, the Director can also avail himself of pro-rectors or delegates, up to a maximum number of seven, choosing and nominating them from among the full-time full and associate professors or from the full-time researchers of the Scuola. Their appointment initially lasts one year; it can be reconfirmed annually by the Director until the end of his mandate. The pro-rectors and the delegates can be given an allowance for this office, determined by the federated Executive Council on approval of the Governing Council.
 5. For consultations connected to the planning and development of the activities of the Scuola, the Director can nominate committees, composed of professors or scholars of high repute and other personalities of proven experience and high profile. To the same end, he can also stipulate temporary private contracts lasting no longer than the duration of his own mandate, with highly qualified technical-scientific professionals.
 6. For the handling of specific issues, the Director can invite to the meetings of the collegial authorities non-voting representatives of national or international institutions and research centres, cultural institutions and of the socio-economic system.
 7. The Director and the Deputy Director have the right to free board in the Scuola and an allowance for their office determined by the federated Executive Council. The Director also has the right to free accommodation in the Scuola. On request, the Director can be assigned a research collaborator.



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Art. 18

Election of the Director

1. The Director is elected by secret ballot from among the permanently employed full-time full professors in service in the universities and in the institutes of higher education with special status.
2. The active electorate consists of:
 - a) permanently employed full and associate professors;
 - b) researchers;
 - c) technical and administrative personnel;
 - d) students of the undergraduate course and of the Ph.D. course;
 - e) research fellows.

Each of the permanently employed professors and permanent and fixed term researchers, pursuant to article 24, paragraph 3, letter b) of the 240/2020 law, has one vote. The votes expressible by others having the right to vote are transformed into a number of equivalent votes as follows:

- the vote expressed collectively by the fixed term researchers, pursuant to article 24, paragraph 3, letter b) of the 240/2020 law, is equal to 15% of the votes expressible by the permanently employed professors;
- the vote expressed collectively by the technical and administrative personnel is equal to 15% of the votes expressible by the permanently employed professors;
- the vote expressed collectively by the students is equal 15% of the votes expressible by the permanently employed professors.
- the vote expressed collectively by the research fellows is equal to 5% of the votes expressed by the permanently employed professors.

In any case, the vote expressed by each individual voter cannot have a weight greater than one.

3. The election is announced by the senior member of the Scuola. Appropriate regulations approved by the Executive Council govern the terms and conditions of the elections. In the first poll the Director is elected by absolute majority of the votes expressible; in the second and third polls an absolute majority of the votes expressed is sufficient. In the case of a failure to elect, a second ballot takes place between the two candidates who in the third poll won the highest number of votes. In the case of parity, subsequent polls are held. In order to determine the majorities envisaged by the present paragraph, the voting proportions are applied as in the second paragraph.
4. In the case of early cessation of the mandate for any reason, new elections must be held within two months. In the intervening period between the cessation of the mandate and the nomination of the Director by the Minister responsible, the functions of the Director, limited to ordinary administration, are carried out by the Deputy Director.
5. The Director is proclaimed as elected by the senior member of the Scuola and is nominated by decree of the relevant Minister. His appointment lasts six years and he cannot be re-elected.

Art. 19

Executive Council – functions

1. The Executive Council carries out the financial, economic and patrimonial planning and that of the personnel, guaranteeing the economic and financial sustainability of the activities of the Scuola.
2. In particular, the Executive Council has the following tasks:



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- a) to outline the strategic guidelines of the Scuola;
- b) to express an opinion on any modifications of the Statute;
- c) to approve the regulations of administration, finance and accounting;
- d) to approve, at the proposal of the Director and subject to the opinion of the Governing Council for matters under its jurisdiction, the annual and three-year balance sheet, the final balance and the three-year programme, and to make available a copy of the annual and three-year balance sheet budgets and of the final balance to the relevant Ministries;
- e) to confer the appointment of the General Secretary, on the proposal of the Director and subject to the opinion of the Governing Council and to determine the appropriate recompense in accordance with the relevant national regulations;
- f) to exercise the disciplinary jurisdiction relating to professors and researchers, in accordance with art. 10 of Law No. 240/2010;
- g) to approve requests for personnel and, regarding financial sustainability and “punti organico” (under this system to estimate the sustainability of appointing new staff, one “punto organico” is the equivalent of one full professor), to approve the proposals to engage professors and researchers put forward by the Governing Council;
- h) to approve the proposals of the Director for the stipulation of contracts for teaching activities in accordance with article 23, paragraph 3 of Law No. 240/2010, and to determine the appropriate recompense;
- i) to deliberate on the economic and financial sustainability of the decisions of the Governing Council for the establishment, activation, modification or cancellation of Ph.D. courses, of Master's degree courses and of 1st and 2nd level university “*Master*” courses, of advanced training and continuing education, as well as other courses of study envisaged by the Statute herein;
- j) to deliberate on the economic and financial sustainability of the decisions of the Governing Council, on the approval of the General Secretary, for the establishment, activation, modification or cancellation of educational, scientific, research and support sites and structures envisaged by the Statute herein;
- k) to deliberate, also on the proposal of the Governing Council, the constitution of or participation in foundations, societies and associations;
- l) to deliberate, also on the proposal of the Governing Council, on agreements, conventions and agreement protocols of general interest or of collaboration envisaging economic obligations as well as documents relating to royalties on real estate;
- m) to appoint the members of the Auditors' Board and of the Assessment Panel, in accordance with the provisions of current national legislation, determining their recompense;
- n) to deliberate, subject to the opinion of the Governing Council, the guidelines concerning the overall management and organization of the services, of the accessorial resources and of the technical-administrative and managerial staff;
- o) to adopt the general planning and planning measures that do not fall within the jurisdiction of the Governing Council;
- p) to define the general criteria regarding financial aid to third parties and the determination of tariffs, fees and similar charges for third parties;
- q) to deliberate, regarding the collective integrative contracting of the technical-administrative and managerial staff;



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- r) to determine the amount of the allowance for the Director, the Deputy Director, the Deans, the Pro-Rectors, the delegates, and the attendance fees for those members of the federated Governing Council not otherwise entitled to an allowance for the appointment;
- s) to determine the costs of the allowance of the members of the federated Auditors' Board and of the Assessment Panel and the attendance fee of those members of the Executive Council who do not otherwise benefit from an allowance for the appointment;
- t) to exercise all other functions required by the current legislation and by the Statute.

Art. 20

Executive Council - composition

1. The Executive Council is composed of ten members:
 - a) the Director of the Scuola Normale, who presides;
 - b) the Deans of the three academic Faculties;
 - c) one representative of the associate professors of the Scuola, elected according to the procedures set out in the internal regulations;
 - d) two advisers external to the Scuola, designated by the Governing Council, respecting gender balance, on the proposal of the respective Director, among Italians or non-Italians with proven competence in management or high level professional experience, who must have the necessary scientific and cultural qualifications and who have not been in the employ of the Scuola for at least five years prior to the appointment, and cannot be employed by the federated universities for the entire duration of the appointment and for the three years following the end of the latter;
 - e) a student representative of the undergraduate course elected in accordance with the procedures set out in its internal regulations;
 - f) a student representative of the postgraduate course elected in accordance with the procedures set out in its internal regulations;
 - g) a representative of the technical administrative personnel elected in accordance with the procedures set out in its internal regulations.
2. The Executive Council is established by Director's decree and remains in office for three years. If, for any reason, a councillor is lacking, the new member will be chosen within the same category of appurtenance in accordance with the procedures referred to in the previous paragraph and will remain in office until the mandate expires. Failure to choose one or more members does not prevent the regular functioning of the council. The mandate of the councillors referred to in points c), d) e g) is for three years and may be renewed only once; the mandate of the councillors referred to in letters e) and f) is for two years and may be renewed only once. Meetings of the Executive Council are valid and functional with the attendance of at least six members.
3. The meetings of the Executive Council are presided over by the Director or, in his/her absence, by the most senior Councillor, and resolutions are taken by majority vote of those present; in the case of a tie, the President's vote prevails. The General Secretary takes part in the meetings, carrying out his/her duties and those relating to the minutes.
4. The Executive Council normally meets according to a half-yearly calendar. A meeting can also be called when a justified written request is presented to the Director by at least four members of the Council.
5. The meetings of the Executive Council may take place by online; in this case the meeting is considered as being held in the place where the President of the Executive Council and the secretary who takes the minutes are located.



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6. The members of the Auditors' Board may participate in the meetings of the Executive Council and have the right to have any comments recorded in the minutes.
7. The Director may invite members external to the Executive Council to participate in the discussion on specific topics before the resolution of the said issue.
8. The Executive Councillors referred to in paragraph 1 letters d), e), f) and g) who are absent without justification for three consecutive sessions forfeit their position as councillor by Director's decree.

Art. 21

Governing Council - functions

1. The Governing Council develops, co-ordinates and harmonises the direction and the lines of didactic and research development of the Scuola. It acts as a link between the academic structures and in general between the structures of the Scuola. It has a role as consultant in regard of the Director and of the Executive Council, on all topics put forward for its examination and on all cases specified by the Statute herein and by the regulations.
2. In particular, the Governing Council has the following tasks:
 - a) to approve, by an absolute majority of the members, the amendments to the Statute;
 - b) to approve, by absolute majority of the members, all the regulations of the Scuola, except those within the jurisdiction of the Executive Council, and the Ethical Code;
 - c) to provide the Executive Council with indications for strategic planning and the three-year personnel programme, and to express opinions on financial statements, on the documents concerning the overall organization and on the programmes;
 - d) to issue, on proposal of the Director, the general directives containing the strategic directions of the Scuola;
 - e) to adopt the measures concerning teaching, research and university Third Mission, compatibly with the available resources;
 - f) to deliberate on the recruitment procedures of professors and researchers, call proposals and any related matter not assigned to other bodies;
 - g) to carry out, at the proposal of the Director, disciplinary functions against students and to judge violations of the Ethical Code of the Scuola;
 - h) to deliberate on the establishing, activation, modification or cancellation of Ph.D. courses, Master's degree courses and university 1st and 2nd level "Master" courses, and of high level education and continuous education, as well as other courses specified by the Statute herein;
 - i) to deliberate on the establishing, activation, modification or cancellation of educational, scientific, research and support sites and structures foreseen by the Statute herein and to guarantee coordination between them;
 - j) to determine, on the basis of the resources available, and at the proposal of the councils of the academic structures, the number of undergraduate and postgraduate places to be announced and to define the main contents of the competition calls;
 - k) to deliberate on all agreements and conventions, except those within the jurisdiction of the Executive Council, and propose to the latter the participation of the Scuola in associations, consortia, foundations and companies;
 - l) to appoint the coordinators of the doctoral boards, on proposal of the Council of the academic structure of reference;
 - m) to approve the foreign languages to be used in teaching and, the establishing of foreign language learning centres and the general regulations relating to their functioning;



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- n) to award the honoris causa Ph. D;
 - o) to designate, on proposal of the Director, the external members of the Executive Council;
 - p) to nominate the members of the disciplinary board and members of commissions for those subjects within his jurisdiction and to designate other nominations;
 - q) to propose to the electoral body with a majority of at least two thirds of its members a motion of no confidence in the Director, not before two years have elapsed from the beginning of his mandate;
 - r) to propose to the Director to stipulate contracts for teaching activities, paid or unpaid, in accordance with article 23, paragraph one of Law No. 240/2010;
 - s) to put forward an opinion on the Director's proposal to stipulate contracts for teaching activities with lecturers, scholars or professionals of high repute from abroad in accordance with article 23, paragraph three of Law No. 240/2010;
 - t) to authorize the selection procedures for the stipulation of contracts for teaching activities in accordance with article 23, second paragraph of Law No. 240/2010;
 - u) to put forward opinions and formulate proposals required by the authorities of the Scuola;
 - v) to carry out any other function specified by current national legislation.
3. With regard to the resolutions concerning the call proposals and the provisions for professors and researchers, referred to in the second paragraph, letter f) of this article, the composition of the Governing Council is restricted to:
- a) full professors, for call proposals for full professors and for the provisions concerning their status;
 - b) full and associate professors, for call proposals for associate professors and for the provisions concerning their status;
 - c) professors and researchers, for call proposals for researchers and for the provisions concerning their status;
4. Concerning proposals and resolutions referred to in paragraph two, letters r) and s) of the present article, the composition of the Governing Council is limited to full professors and associate professors.
5. At the proposal of the Director, the Governing Council can be convened to discuss particular issues, also with the participation of interested parties.

Art. 22

Governing Council – composition

1. The Governing Council consists of:
- a) the Director, who presides;
 - b) the Deputy Director;
 - c) the Deans of the Faculties;
 - d) six representatives of full professors and associate professors ensuring that all the disciplinary areas of the Scuola are present among the professors referred to in points a), b), c) and the six representatives;
 - e) a representative of the researchers and temporary research assistants;
 - f) a representative of the research fellows;
 - g) two representatives of the students of the undergraduate courses;
 - h) two representatives of the students of the Ph.D. courses;
 - i) one representative of the technical-administrative personnel.



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2. The elections are regulated by the electoral regulations, and are approved by the Governing Council, which also establishes the weight of the vote of the individual categories.
3. If, for any reason whatsoever, an elected member ceases to have or loses the qualification called for in his election, supplementary elections are called. The lack of one or more members does not impede the regular constitution of the Governing Council. The structural quorum consists of the absolute majority of the members of the Governing Council.
4. If the Director is absent, the Deputy Director of the Scuola takes on the role of President.
5. The General Secretary participates in the meetings without the right to vote and takes on the role of minutes secretary.
6. The Governing Council is formed by Director's Decree and remains in office for two academic years. The mandate of the elected members may be renewed only once, save for the scientific disciplinary areas, in which the passive electorate consists of only one lecturer.
7. The Council is convened at least twice in each academic year.
8. An elected member forfeits his place on the Council after three consecutive unjustified absences from the Council sittings, with a Director's decree.

Art. 23

Auditors' board

1. The Auditors' board is the collegiate authority of the Scuola, and oversees the smooth running of the administrative-accounting activities of the management.
2. The Auditors' Board is composed of:
 - the president, chosen between the administrative and accounting magistrates and State attorneys;
 - one effective and one alternative member appointed by the "Ministero dell'economia e delle finanze";
 - one effective and one alternative member appointed by the competent Ministry.At least two members of the Board must be enrolled in the Register of accounting auditors save for current legislation provisions.
3. The Auditors' Board is nominated by the Executive Council, at the proposal of the Director, remains in office for four years, and can be re-elected only once. The members of the Auditor's Board are bound by art. 2 paragraph 1 letter p) of Law No. 240/2010.

Art. 24

Assessment Panel

1. The Assessment Panel is the collegiate authority of the Scuola, which provides for the internal evaluation of administrative management, of teaching and research activities, verifying, also through comparative analysis of costs and returns, the correct use of public resources, the productivity of research and teaching, and the impartiality and good performance of administrative actions.
2. The Assessment Panel consists of five members, distributed as follows:
 - a) two scholars or experts in the field of academic assessment;
 - b) two experts – also in non-academic contexts - in the field of assessment, not belonging to the Scuola;
 - c) a student elected in accordance with the procedures established by the internal regulations.
3. The members of the Panel must not belong to the Scuola, hold public offices or offices in political parties or trade union organizations, engage in continuous collaboration or consultancy with the



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aforementioned organizations, nor have held similar positions or offices or have had similar engagements in the three years preceding the designation.

4. The Panel is appointed by the Executive Council, at the proposal of the Director, remains in office for four years, and can be re-elected only once. The member referred to in letter c) of the second paragraph holds office for two academic years and forfeits his office if he loses, even temporarily, the status of student, in accordance with the regulations in force. The provisions of art. 2 paragraph 1 letters q) and r) of Law No. 240/2010 apply to the members of the Panel.
5. The Panel works in conjunction with the bodies set up by national legislation and in compliance with the individual characteristics of the Scuola; the latter guarantees the means necessary for the functioning of the Panel, as well as access to all data and information required for carrying out its tasks, in conformity with data confidentiality legislation.

Art. 25

General Secretary

1. The General Secretary is entrusted with the overall management and organisation of services in conformity with the general directions established by the Director and other governing authorities of the Scuola.
2. The General Secretary also carries out the duties specified in the current national regulations regarding the direction of public administration and the adoption of the relevant acts and measures, save for those assigned to the jurisdiction of the managers.
3. In particular, the General Secretary has the following duties:
 - a) he/she puts into effect the plans, programmes and general directives defined by the Director and by the other governing authorities;
 - b) he/she adopts the measures relating to the overall management and organisation of the services, approved by the Executive Council, and delegates assignments and responsibility to the managers and to those functionaries in accordance with national regulations;
 - c) he/she directs and verifies the activities of the managers, for whom he has power of substitution should the need arise;
 - d) he/she presents to the Director an annual account of the activity carried out by the administrative, library and technical structures;
 - e) he/she assists the Director in the processing of the proposal for budget documentation in accordance with current legislation;
 - f) he/she proposes the integrated plan and the performance report, and is responsible for preventing corruption and for accountability;
 - g) he/she takes part in the meetings of the Executive Council, the Governing Council and the university Council;
 - h) he/she carries out any other duty specified in art. 16 of Legislative Decree No. 165/2001 and by the current national regulations concerning general managers.
4. The General Secretary is appointed by the Executive Council, at the proposal of the Director and with the approval of the Governing Council, from among highly qualified professionals with proven long-standing managerial experience.
5. The General Secretary can nominate an assistant General Secretary to assist him in the carrying out of his duties and to substitute him if the need arises.
6. The General Secretary has a contract as an employee, and his mandate has a duration of no longer than four years but can be renewed.



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7. The office may be revoked with due cause by the Executive Council, at the proposal of the Director and with the approval of the Governing Council, subject to notification of the interested party, in the circumstances and modalities specified by current national regulations.
8. The General Secretary is subject to the same regulations regarding legal and economic status as the Director Generals of universities.

Art. 26

Passive electorate for academic appointments

1. Passive electorate for the academic appointments of Director, Dean, Coordinator and Deputy Coordinator of the federated Department, of member of the Governing Council and of Coordinator of the Doctoral Board is reserved for those with a number of years of service at least equal to the duration of the mandate prior to the date of their retirement, except for the representatives of researchers and fellows in the Governing Council.

Art. 27

Incompatibilities

1. The members of the Executive Council and of the Governing Council:
 - a) cannot take on the role of rector or sit on the academic governing council, executive council, assessment panel or auditors' board of any other Italian state, private or online university;
 - b) cannot take on any political role for the duration of their mandate, or carry out functions involving the planning, financing and assessment of university activities for the Ministry for Education, Universities and Research or for ANVUR.
2. The appointment of Dean is incompatible with that of Director, Deputy Director, Coordinator and Deputy Coordinator of the federated department.
3. The appointments of Director, Deputy Director, Dean, Coordinator and Deputy Coordinator of the federated department are incompatible with that of voting member of the Governing Council.
4. With the exception of ex-officio members, the appointment of member of the Executive Council is incompatible with that of member of the Governing Council.
5. Those in situations of incompatibility are required to state promptly the office of their choice and to inform the Scuola.

HEADING III

TEACHING, RESEARCH AND SUPPORT STRUCTURES AND THEIR RESPECTIVE AUTHORITIES, UNIVERSITY COUNCIL

Art. 28

Academic structures

1. In accordance with article 3, paragraph 3 of the Statute herein, the academic structures are those in which the teaching and scientific activities of the Scuola take place.
2. The Faculty of Letters and Philosophy and the Faculty of Sciences host the courses indicated in art. 5; the Faculty of Political and Social Sciences hosts undergraduate courses, Master's degree courses, postgraduate courses and other courses in accordance with art. 5 paragraph 2;
3. The Executive Council can grant the said structures managing and administrative autonomy in accordance with the accounting principles relating to the unified academic budget referred to in Law No. 240/2010.
4. The authorities of the Faculties are:
 - a) the Deans;



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b) the Councils.

Art. 29

Deans

1. The Deans represent their academic structure of appurtenance, promote and co-ordinate its teaching and scientific activities, ensure its regular functioning and see to the implementing of the decisions of its governing council. They convene and preside over the respective councils and refer to the governing authorities the proposals and indications issuing from them.
2. Each Dean is elected by secret ballot with an absolute majority, by the council of his academic structure consisting of members from among the permanently employed full-time full professors therein.
3. The Deans are nominated by Director's Decree; they remain in office for three academic years and cannot hold office for more than two consecutive mandates.
4. Each Dean, in consultation with the council of the academic structure, nominates a Deputy Dean, who assists him and, should the need arise, substitutes him. The Deputy Dean can be substituted, in his turn, by the senior member of the academic structure.
5. In the case of early cessation of the mandate for any reason, the senior member of the academic structure must hold new elections within two months. In this case the duration of the mandate is for the remaining period of the ongoing academic year and for the entire subsequent academic three-year period. In the intervening period between the cessation of the mandate and the nomination of the Dean, his functions are carried out by the Deputy Dean or, in his absence, by the senior member of the academic structure.
6. The Dean is subject to the regulations in accordance with article 26 of the Statute herein.
7. Deans may be awarded an allowance for this office, decided by the Executive Council.

Art. 30

Councils of the academic structures

1. The Councils of the academic structures are composed of:
 - a) the Dean;
 - b) the full and associate professors belonging to the academic structure including those with fulltime agreements in accordance with art. 6 paragraph 11 of Law No. 240/2010;
 - c) part-time adjunct professors and those with part-time agreements belonging to the academic structure in accordance with art. 6, paragraph 11 of Law No. 240/2010;
 - d) researchers belonging to the academic structure, including at least one researcher in accordance with article 24, paragraph three of Law No. 240/2010;
 - e) a minimum of three and a maximum of five representatives of the students belonging to the academic structure, including at least one undergraduate student enrolled in a degree course, at least one undergraduate student enrolled in a Master's degree course and at least one student of the Ph.D. course. The council of the Faculty of Political and Social Sciences will include a minimum of two and a maximum of four representatives, of which at least one student from the Ph.D. course.
 - f) two fellows belonging to the academic structure

The mandate of the researchers referred to in letter d) is for a two-year academic period; the mandate of the representatives referred to in letter e) is two-yearly; the overall number of members as in letters d) and e) is calculated as half the number of full and associate professors as in letter b), rounded down to the lower number; this number is subdivided between the two components, and



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when the quotient is an odd number, it is rounded up to the next whole number of student representatives.

2. The elections are regulated by the electoral regulations, approved by the Governing Council.
3. If, for any reason whatsoever, an elected member ceases to have or loses the qualification called for in his election, he is automatically substituted by the first of the non-elected ones. The absence of one or more members does not impede the regular constitution of the councils of the academic structures. The structural quorum consists of the absolute majority of the members in accordance with paragraph one, letter b) and, in their respective compositions, letters d) and e).
4. The council of the academic structure is convened by the Dean whenever he deems it necessary or on request of at least one third of its members, and in any case at least four times every academic year.
5. The councils of the academic structures organise the teaching activities, student examinations and research in the various scientific-disciplinary areas pertaining to the respective academic structures; in particular, they assign to the professors and researchers their teaching activities and other services for the students, including orientation and tutoring, taking into account the particular nature of the teaching model of the Scuola, in accordance with the modalities defined by specific regulations and the resolutions of the Governing Council.
6. The councils of the academic structures give judgement, where requested, as to the teaching and research activities and approve at the start of every academic year the programme of the teaching activities, submitting them to the Governing Council for its approval.
7. The councils of the academic structures are expected to approve: study plans; the operative and management co-ordination of the courses in accordance with the teaching programme approved by the Governing Council; requests by the students to enrol at a university different from that of Pisa or Florence with which a specific agreement has been set up; requests by the students to suspend their studies; the institution of forms of tutoring and of courses to integrate those followed by the students of the Scuola at the university; the admission to public discussion of Ph.D. theses. All resolutions must be in conformity with the principles established by the Governing Council and regarding economic compatibility those established by the Governing Council.
8. The councils of the academic structures express opinions to the Governing Council regarding: the engaging of full and associate professors as well as of researchers, or modifications to the titles of existing posts; measures relating to the status of full and associate professors; the stipulation of teaching contracts; the conferring of the diploma of *Philosophiae Doctor honoris causa* (*honorary Ph.D.*).
9. Concerning the expression of views referred to in the preceding paragraph, the composition of the council of the academic structure is restricted to full professors belonging to the academic structure for proposals to call full professors and for the provisions relating to their status; to full and associate professors belonging to the academic structure for proposals to call associate professors and researchers and for the provisions relating to associate professors, for the stipulation of teaching contracts; to full and associate professors belonging to the academic structure and to the representatives of the researchers for the provisions relating to the status of researchers and for the conferring of the diploma of *Philosophiae Doctor honoris causa*. For the resolutions referred to in this paragraph, the composition of the board does not include the persons referred to in letter c) of the first paragraph.
10. In addition, the councils of the academic structures play a consultative role for: proposals of agreements and collaborations of a scientific or didactic nature; the constitution of groups and



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research centres and their specialised sectors, their activity and the nomination of their directors; assignments or substitutions for the teaching of courses or modules; the engaging of native speakers as language collaborators or experts.

11. The Councils of the academic structures coordinate the doctoral boards.
12. The Dean of the academic structure can invite to the meetings of the council non- voting parties who take part in the activities of the Scuola.

Art. 31

Joint lecturer-student commissions

1. A joint lecturer-student commission is set up within each of the three academic structures.
2. The said commission has the task of monitoring the teaching syllabus and the quality of the teaching, as well as the quality of the service to students on the part of the professors and researchers; it seeks indicators for the assessment of the results of the latter; it expresses views on the activation or cancellation of study courses.
3. Each commission is composed of professors designated by the Governing Council, and of an equal number of students already elected to the Council, so as to respect the different scientific subject areas of the Academic structure. If there are no students from one or more areas, the Student Assembly will nominate students belonging to the subject areas which are not represented.
4. Each commission is established by a Director's decree and is presided over by one of the designated professors, who is elected by the student members of the commission.
5. Each joint lecturer-student commission meets at least twice in an academic year; at least once each academic year the Director convenes the commissions in a joint meeting.

Art. 32

The "Carlo Azeglio Ciampi Institute of Advanced Studies" Inter-faculty Research Centre

1. The "Carlo Azeglio Ciampi Institute of Advanced Studies" is the Scuola's Inter-Faculty Research Centre, carrying out research activities with an interdisciplinary approach and an international dimension, which also involves invitations to lecturers and researchers from abroad.
2. The authorities of the Institute are as follows:
 - a) the President, nominated by the Director, on approval of the Governing Council;
 - b) a Council of five members nominated by the Governing Council, composed of full professors of the Scuola at the proposal of the Director of the Scuola.
3. Specific regulations, approved by the Governing Council with the approval of the Executive Council, establish, in accordance with the principles set forth in the Statute herein, the organization and functioning of the Centre.

Art.33

Federated Departments

1. The Scuola may establish, in collaboration with other universities, other academic structures called federated departments.
2. The establishment of the federated departments is carried out, at the proposal of the Governing Council, by the federated Executive Council, which also approves regulations defining the organization, the appointment of the Coordinator and the Deputy Coordinator, the composition of the Council, the appurtenance of the professors and the researchers, the administrative site and



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the functioning of the structure, in accordance with the principles established by the Statute herein.

3. The human, instrumental and financial resources necessary for the carrying out of the departmental activities are specified in special agreements approved by the Executive Council of the universities participating in the department, at the proposal of the Governing Council.

Art.34

University Council and General Assembly

1. The University Council is established for the discussion of general strategic issues.
2. It is constituted by Director's decree and consists of:
 - a) the Director, who convenes it at least twice a year and chairs it;
 - b) a representative of the tenured professors for each subject area, elected by the full and associated professors of the Scuola;
 - c) a representative of the researchers for each subject area, elected by the permanent and contracted researchers of the Scuola;
 - d) six representatives of the technical-administrative personnel and of the managerial personnel, in order to represent the administrative-management area, the technical, technical-scientific and data processing area, as well as the library area;
 - e) three representatives of the temporary research assistants;
 - f) two representatives of the students of the undergraduate courses enrolled in degree courses, two representatives of the students of the undergraduate courses enrolled in Master's degree courses and two representatives of the post-graduate students.
3. In the electoral regulations, the active and passive electorate and the methods of election will be specified, as well as those carried out with telematic systems.
4. The General Assembly consists of all the teaching staff, the researchers, the technical-administrative and managerial personnel, the students and the temporary research assistants. It is convened by the Director at least once a year. During the meeting the Director explains the activities carried out and the ideas for development, together with the various components of the Scuola

Art. 35

Research Centres and Laboratories

1. At the proposal of the Governing Council, the federated Executive Council may establish Research Centres and Laboratories, also in collaboration with the other universities, with the main aims of promoting the development of institutional and third party research and of technological transfer, co-ordinating and promoting scientific activities, and integrating the teaching and training activities.
2. The said structures are to operate for a determined period of time and are subject to periodic evaluation and confirmation on the part of the Executive Council, with the approval of the Governing Council.
3. With the approval of the Governing Council, the Executive Council may confer management and administrative autonomy to the structures referred to in the current article in compliance with the accounting principles relating to the university single budget in accordance with Law No. 240/2010.



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4. The structure, the authorities and the functioning of the Centres and laboratories are governed by special regulations approved by the Governing Council, in consultation with the Executive Council.

Art. 35 – *bis* *Support Centres*

1. The Library is responsible for the conservation, protection, development, usage and valorisation of the Scuola's bibliographic heritage. The structure, authority and running of the Library are governed by a specific regulation approved by the Governing Council, in consultation with the Executive Council.
2. The Archive Centre conserves, protects and guarantees the usage, through consultation, of the Scuola's archives and documentary heritage, furthering the valorisation, reorganization and sharing of the said heritage for purposes of teaching and research. The heritage comprises the Scuola's historical archive, together with other various archives that have become part of its documentary heritage. The structure, the authorities and the functioning of the Archive Centre are governed by appropriate regulations approved by the Governing Council in consultation with the Executive Council.
3. The Centro Edizioni ensures the creation and diffusion of the editorial initiatives promoted by the Scuola, in accordance with a model of University Press in line with the best and most qualified high-culture national and international editorial experiences. The structure, the authorities and the functioning of the Centro Edizioni are governed by appropriate regulations approved by the Governing Council in consultation with the Executive Council.
4. The High Performance Computing Support Centre of the Scuola Normale Superiore is set up for technological and instrumental support to research groups, research centres and laboratories which, in order to carry out their activities, need to employ, implement, develop and use high performance computing, virtual machines, websites. The structure, bodies and functioning of the High Performance Computing Centre are governed by specific regulations approved by the Governing Council in consultation with the Executive Council.
5. The Executive Council may, in addition, consider the setting up of further support centres for carrying out functions of particular complexity and general interest for teaching, research and its valorisation, and the administrative structures, as well as for the management and use of instrumentation common to several teaching and research structures. The structure, the authorities and the functioning of the centres referred to in this paragraph are governed by appropriate regulations approved by the Governing Council in consultation with the Executive Council.
6. The Executive Council may confer management and administrative autonomy to the structures referred to in the current article in compliance with the accounting principles relating to the university single budget in accordance with Law No. 240/2010.

HEADING IV TEACHING AND TRAINING ACTIVITIES

Art. 36 *Inauguration of the Academic year*

1. The inauguration ceremony of the academic year of the Scuola is on the 18th of October, the anniversary of its foundation in 1810.



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Art. 37

Undergraduate courses

1. The undergraduate courses in accordance with article 5, paragraph one, letter a) of the Statute herein have the aim of integrating and optimising the quality and the level of university preparation of the students, enabling them to develop a critical mind.
2. These courses include classes, seminars, foreign language assistance and laboratory practice at the Scuola, as well as periods of study, internship and apprenticeship at highly qualified institutions and other activities aimed at enriching the teaching of the students.
3. Teaching regulations, approved by the Governing Council, govern the planning of the students' didactic commitments relating to courses undertaken at the university of reference and to the internal activities, in order to ensure a high level of teaching. The curricula of the students of the undergraduate course are specified by an appropriate regulation.

Art. 38

Ph.D. Courses

1. The Ph.D. courses, in accordance with article 5, paragraph one, letter b) of the Statute herein, prepare for research activity and aim at the attainment of a particularly high level of specialisation in the scientific field.
2. The courses last at least three academic years; they are arranged in a teaching programme adjusted for each individual student and designed to widen the student's cultural base, partly by means of specific interdisciplinary directions, as well as integrating the specialist preparation with the development of original research programmes.
3. These courses include classes, seminars and research activities at the Scuola, as well as periods of study and research at highly qualified institutions and other activities aimed at enriching the educational experience of the students.
4. Regulations, approved by the Governing Council, govern the procedures for the admission call, the carrying out of the courses, the passage of the students to the subsequent year, and admission to the discussion of their thesis and its verification by a commission.

Art. 39

Master's degree courses

1. The Master's degree courses, in accordance with article 5, paragraph two, letter a) of the Statute herein, instituted in agreement with Italian universities and/or in collaboration with universities of other countries, have the aim of ensuring an advanced level of teaching of an innovative nature and/or with specific interdisciplinary connotations. The agreement defines the procedures and activation necessary to ensure a full and functional inter-university collaboration.
2. A specific regulation, approved by the Governing Council, governs the organisation of the Master's degree courses, concerning procedures for access, the teaching arrangement and everything else designed to guarantee a high level of the teaching activities and of the learning processes of the students.

Art. 40

Advanced teaching courses

1. The Scuola can institute post-graduate and post-doctoral specialization courses, of varying duration, also in collaboration with public and private organisations.



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2. It can also institute first- and second-level university “Master” courses, subsequent to obtaining an undergraduate degree or a Master’s degree, designed to provide, for specific professional profiles, an in-depth specialisation of a high scientific level.
3. An appropriate regulation, approved by the Governing Council, governs the carrying out and the duration of the courses, internships and “Master” courses, the admission requirements and the conditions for the conferment of the corresponding degree.
4. The Scuola can institute research doctorate courses, also in collaboration with other universities. Moreover, the Scuola can provide, in accordance with the juridical regulations, specific specialization courses for teacher training of its own internal students, including teacher training activities in secondary schools, leading to a qualifying diploma for admission to appropriate calls.

Art. 41

Advanced education and lifelong learning

1. The Scuola can institute recurrent advanced education and lifelong learning courses for teachers of secondary schools or other professions, also in collaboration with Italian and non-Italian universities and/or other public and private entities.

Art. 42

Degree certificates

1. The Scuola issues:
 - a) a “diploma di licenza” to students who have fulfilled all the obligations relating to the three year and subsequent two-year period of the undergraduate course, to students who have fulfilled all the obligations relating to the undergraduate course at the end of a single cycle, who have obtained a master's degree and subsequently passed the “esame di licenza”, in accordance with the procedures and terms specified in the teaching regulations;
 - b) a second level degree certificate to students who have fulfilled the obligations relating to the two-year period of the undergraduate course, who have obtained a master's degree and subsequently passed the final exam, in accordance with the procedures referred to in letter a), and who have not obtained the “diploma di licenza” referred to in letter a);
 - c) a first level degree certificate to the students who have fulfilled the obligations relating to the three-year undergraduate course and obtained a university degree, in accordance with the procedures specified in the teaching regulations, and who have not obtained the “diploma di licenza” referred to in letter a);
 - d) the title of Philosophiæ Doctor (Ph.D.) in accordance with article 4 of Law No. 210/1998, to students who have completed a Ph.D. course in accordance with article 38 of the Statute herein and passed the final examinations in accordance with the procedures specified in the postgraduate courses regulations

The qualifications issued by the Scuola referred to in points a) and b) are equivalent, pursuant to Law No. 120 of 11 September 2020, to a second level university master's degree.

2. For the courses specified in articles 39, 40 and 41, the Scuola confers:
 - a) a second level degree, jointly with the federated universities and/or other universities, to students who have completed the relevant study course in accordance with article 39 above;
 - b) the title of Ph.D. to students who have completed the relevant study course and have passed the examinations for it;
 - c) a first or second level university “Master” certificate to students who have successfully completed the relevant study course and have passed the examinations for it;



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- d) other diplomas and certificates permitted by the preceding articles in conformity with current legislation.

Art. 43

Ph.D. honoris causa

1. The Scuola can confer the diploma of *Philosophiae Doctor honoris causa* to those of high repute in the fields of mathematical and natural sciences, the humanities and social sciences. Nominations are proposed by the council of the appropriate academic structure and must be approved by the full and associate professors of the Governing Council; a resolution is passed with a majority of two thirds of the members and must be approved by the competent Ministry.

HEADING V STUDENTS

Art. 44

Admission to the Scuola

1. The Governing Council, on consultation with the councils of the academic structures and compatibly with the available resources, by the end of March for the undergraduate courses and by the end of December for the Ph.D. courses, determines the number of places to be contended for the following academic year, and establishes the main contents of the calls.
2. The requisites, participation procedures, age limits and admission tests, as well as the admission requisites and the admission regulations for the courses, are decreed by the regulations of the Scuola and approved by the Governing Council.
3. The adjudicating commissions for the admission competitions and their Presidents are nominated every year by the Director. The criteria for nomination and composition of the commission and its functioning are governed by the teaching regulations.
4. The Director approves the classifications of the competitions and nominates the winners.

Art. 45

Student obligations

1. All students of the undergraduate course are obliged to follow the classes taught at the Scuola and in the degree course or Master's degree course in which they are enrolled at their university of reference. The study plan of each student, at the Scuola and at the university, is approved annually by the council of the academic structure.
2. For admission to years subsequent to the first, all students of the undergraduate course must sit all the exams of the university courses and the exams and internal interviews envisaged in their study plan, in accordance with the procedures specified in the teaching regulations. They must obtain an average of at least twenty-seven out of thirty, and in each individual examination a score of at least twenty-four out of thirty. The procedures for determining the averages are defined by the Governing Council.
3. To be admitted to the fourth year, when this corresponds to the first year of a Master's degree course, students of the undergraduate course must have complied, within the times specified in the teaching regulations, with all obligations required and must have obtained their degree at their university of reference.
4. Students of the Ph.D. course must fulfil their didactic and research obligations as specified in their study plans, which must be approved each year by the council of their academic structure



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of appurtenance in conformity with current legislation and with the appropriate internal regulations.

5. The failure of a student to fulfil his didactic and research obligations as specified in his study plan or to attain the scores required to pass the oral and written exams will entail the loss of his place.
6. All students must collaborate in the smooth running of the colleges of the Scuola, in accordance with the internal regulations, and must respect the disciplinary rules and the principles of incompatibility envisaged in the teaching regulations, which also establish the sanctions and the disciplinary authorities.

Art. 46

Students' rights

1. Students of the undergraduate courses have the right to free accommodation and board at the Scuola and to a study grant the amount of which is decided each year by the federated Executive Council.
2. Students of the Ph.D. courses have the right to free accommodation and board at the Scuola and to a scholarship the amount of which is decided each year by the Executive Council.
3. The rights of the students cease with the loss of their status and are suspended in the cases and in the modalities established by the regulations.
4. The grants and scholarships referred to in the previous paragraphs include the total or partial reimbursement of the fees paid to the university of reference and/or to the Region. They are subject for taxation purposes to the current national regulations regarding scholarships paid by the state universities and by the Regions, save for the application of special disciplines specified by international regulations.
5. Admission to and attendance of the undergraduate courses and of the post-graduate courses of the Scuola do not involve any contribution by the students.
6. In conformity with article 11 of legislative decree No. 68/2012 and subsequent modifications and integrations, the Scuola envisages forms of part time collaboration of the students in activities connected to the services rendered, the discipline of which is envisaged in the appropriate regulation.
7. The Scuola can institute and regulate forms of tutorship and internship, in order to allow the students the maximum participation in education, their introduction to scientific research and the acquisition of direct experience which will facilitate their entrance into the world of work.

Art. 47

Students' Assembly

1. The students on the undergraduate and post-graduate courses constitute the Students' Assembly.
2. The Students' Assembly of the Scuola can be convened also for just one of its components. It meets and functions on the basis of the appropriate regulation approved by the Governing Council. The Students' Assembly contributes to the nomination of the members of the joint lecturer-student commissions.



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HEADING VI ADMINISTRATIVE ORGANISATION

Art. 48

Administration

1. The Scuola adapts the organisation and the activities of its own structures to the principles of administration and organisation in accordance with article 13 and with current legislation.
2. Within the bounds of its autonomy, the Scuola adopts the guidelines relating to the overall management and organisation of services and resources necessary for the pursuit of its institutional aims.
3. The administrative and accountancy activity of the Scuola refers to the calendar year.

Art. 49

Managers

1. The managers carry out the duties envisaged by the law and put into force, within their respective jurisdiction and in accordance with the internal references and the guidelines of the General Secretary, the programmes approved by the academic authorities. They exercise the prerogatives established by prevailing legislation, organising autonomously the work in the structures entrusted to them in order to attain the objectives for which they are responsible.
2. The appointments for managerial functions can be attributed, not only to the permanently employed managers of the Scuola, but also, under temporary contracts, to subjects with particular and proven professional qualifications in accordance with article 19 of legislative decree No. 165/2001. The appointments can last no less than three years and no more than four years and can be renewed. The office may be revoked with due cause by the Executive Council, at the proposal of the Director and subject to notification of the interested party, in the circumstances and modalities specified by current regulations.
3. The office may be revoked with due cause by the General Secretary, subject to notification of the interested party, in accordance with art. 21 of Law no. 165/2001.
4. The Executive Council, in accordance with the collective contracts envisaged for managerial duties, establishes the accessory stipend for these functions.
5. The qualification of permanently employed manager is granted in accordance with procedures envisaged in an internal regulation conforming to current national laws.

Art. 50

Training and professional advancement

1. The Scuola promotes the professional development of the technical and administrative personnel. To this end, the General Secretary defines annual programmes and multi-year plans for the training and professional advancement of the technical and administrative personnel, also organising meetings, refresher courses and lectures.

HEADING VII FINAL, SHARED AND TRANSITORY REGULATIONS

Art. 51

Disciplinary Council

1. The disciplinary jurisdiction relating to permanently employed professors and researchers is exercised, in accordance with the specifications of Law No. 240/2010, by the Disciplinary



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Council, set up within the Scuola with a role of preliminary enquiry. The Council operates according to the principle of judgement among equals, with respect for the opinion of others. In case of offenses committed by the Director, the ownership of disciplinary power belongs to the senior member of the full professors of the Scuola.

2. The Disciplinary Council is presided over by a full professor in juridical matters (who can also be external to the Scuola) and is composed of four full-time full professors, four full-time associate professors and four full-time permanent researchers. Members can also be external to the Scuola. If full-time permanent researchers are unavailable the category will be represented by fixed-term researchers, in accordance with art. 24, paragraph 3, letter b), of Law No. 240/210. The resolutions of the Council are approved by an absolute majority of the members and, in the event of a tie, the President's vote prevails.
3. The President and the members of the Disciplinary Council are nominated by the Governing Council at the proposal of the Director. The appointment takes place after the election of all or part of the members, as established by the electoral regulations. The office of the President and of the members of the Disciplinary Council runs for three years and can be renewed immediately and only once. Where possible, the members are nominated from among the different subject areas. One substitute member is also designated for the president and for each of the categories above.
4. Participation in the Disciplinary Board does not give rise to the payment of fees, emoluments, indemnities or reimbursements of expenses.
5. The Scuola may adopt regulations for the functioning of the Disciplinary Board and its activities, in compliance with the provisions of national legislation. The regulations are approved by the Governing council subject to the opinion of the Executive council.

Art. 52

Ethical code

1. The ethical code determines the fundamental values of the Scuola and promotes recognition of and respect for individual rights by curbing all forms of discrimination and abuse. It defines the rules of conduct of the Scuola, ruling over cases of conflict of interest or those involving intellectual property.
2. Violations of the ethical code not falling under the jurisdiction of the disciplinary council are decided by the Governing Council in accordance with the provisions of the Ethical code.
3. The Governing Council can dismiss a case or inflict one or more of the following penalties:
 - a) private reprimand;
 - b) public reprimand;
 - c) forfeiture of and/or exclusion from executive office, commissions and other appointments for a period of up to three academic years;
 - d) exclusion, for a period of up to three academic years, from the possibility to publish in magazines or collections of the Scuola;
 - e) exclusion, for a period of up to three academic years, from the assignation of internal research funds or financial contributions paid out by the Scuola.

Art. 53

Joint committee for equal opportunity

1. The joint committee for equal opportunity and for the valorisation of the wellbeing of employees and against discrimination supports the efforts of the Scuola to guarantee a work environment



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geared towards organisational wellbeing and against any form of discrimination and moral or psychological violence against employees, including mobbing.

2. The committee has an equality-based composition and is formed of one member designated by each of the representative trade union organisations at administrative level and an equal number of representatives of the Scuola, chosen from among the teaching staff, the researchers and the technical and administrative personnel, so as to ensure an overall equal presence of both genders. The President of the committee is designated by the Governing Council of the Scuola; all the members remain in office for four years and their appointment can be renewed only once.
3. In order to promote greater protection of individuals and groups from possible discrimination, the Committee is complemented by two representatives chosen from among the temporary research assistants and the students.
4. The Committee formulates positive action plans in favour of female and of male workers, and of female and male students, to allow for effective equality. It deals with issues of equal opportunities at all levels, involving the student body, the permanent and contracted staff and the research fellows.
5. The ways of operating of the Committee are governed by appropriate internal regulations approved by the Committee and issued by the Director.

Art. 54

General regulations

1. The elections for the authorities of the Scuola can also take place online, in accordance with procedures established by the electoral regulations, approved by the Governing Council.
2. The meetings of the collegial authorities of the Scuola can also take place by video conference.
3. In order to facilitate and incentivize the participation of professors and researchers of the Scuola in collegiate life in accordance with article 1, paragraph 3, in line with the particular model of the academic community of the Scuola, they may eat at the Scuola, at prices fixed by the Executive Council. Technical and administrative personnel and managers may likewise eat at the Scuola in accordance with the applicable regulations.
4. For the purposes of the Statute herein, the "subject area" refers to the areas developed by the CUN (Consiglio Universitario Nazionale). For the establishment of the authorities of the Scuola only the subject areas are relevant that have at least two professors, tenured at the Scuola for at least three consecutive years.
5. The Scuola promotes and resists disputes by making use of the State Attorney's Office or of its own lawyers registered in the Special Register or, in special cases or in cases of conflict of interest and with a motivated resolution of the Executive Council, of external professionals registered in the relevant Registers.

Art. 55

Transitory regulations

1. Following the entry into force of the amendments to the Statute all the collegial and single bodies envisaged by the Statute or by current legislation remain in office until expiration, except as provided in the following paragraphs for the Executive council, the Governing council, the Auditors' Board, the Assessment Panel and the Disciplinary Board.
2. The federated Executive council, the Governing council, the Auditors' Board, the Assessment Panel and the Disciplinary Board in office upon entry into force of the amendments to the Statute,



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expire upon the establishment of the corresponding new statutory bodies, by the deadline of 30 June 2022.

3. The federated Auditors' Board will remain in office until the constitution of the Auditors' Board following the appointment of the members by the two competent ministries.
4. Within sixty days of the ministerial approval of the Statute, the electoral regulations will be upgraded for the identification of the elective members of the authorities referred to in the following paragraphs; in the following thirty days, elections will be held for the establishment of the authorities and for the integration of the representatives in the Faculty Councils.
5. The procedure for designating the external members of the Executive council pursuant to art. 20, paragraph 1, letter d), will be carried out after the constitution of the Governing council.
6. If, pending the procedures for the setting up the new authorities, the mandate of one or more members of the federated Executive council, of the Governing council, of the Federated Auditors' Board, of the Federated Assessment Panel and of the Disciplinary Board ceases, they will be replaced only in the event that the quorum is not present.
7. For the purposes of applying the provisions on the limits of the mandate or of the elected offices, the periods already completed in the Scuola at the date of entry into force of the Statute are also considered.
8. If, during the first phase of application of this Statute, the elective mandates begin when the academic year has already started, the residual part of the academic year is added to the ordinary duration of the latter.

Art. 56

Date of coming into force of the Statute

1. The Statute comes into force on the fifteenth day subsequent to its publication in the Gazzetta Ufficiale. The statutory provisions are interpreted and applied in compliance with the legislation in force at the time.
2. When the amendments to the Statute enter into force, any regulations that are incompatible with it cease to have any validity for the Scuola.