



Call for the conferral of part-time collaboration contracts to students of the undergraduate and Ph.D courses for the year 2023

Art.1 - Subject.

A selection is announced for the conferral to students of collaboration contracts regarding activities related to the services provided by the SNS, with reference to the activities specified in attachment A.

Art. 2 - Requirements.

Students of the undergraduate and Ph.D courses of the SNS can apply for the collaboration contracts, with the exception of students of the first year of the undergraduate course and of those who, by the deadline of the call, have been authorized to carry out, in the period of reference of the collaboration for which they intend to apply, activities outside the SNS for a period of more than six months.

Art. 3 - Applications.

Students must apply using the attached form C.

According to current legislation, successful applicants may not work for collaboration contracts for more than 200 hours per academic year and for a maximum remuneration of 3,500.00 euros per calendar year. Applications must be sent exclusively in PDF format from your SNS mailbox to the address protocollo@sns.it. **The deadline for submitting applications is 16 January, 2023.**

Art. 4 - Selection and assignment of collaboration contracts.

Collaborations related to SNS orientation activities will be assigned taking into account academic results attained, with the aim of guaranteeing as homogeneous a distribution as possible between the disciplinary sectors and the areas of interest present at the Scuola Normale.

Collaborations related to peer tutoring will be assigned according to a classification taking into account academic results attained.

Collaborations will be assigned by the General Secretary and made public in the Official Register. If, during the collaboration, a student does not comply with the assignment, withdraws or comes up against a situation of incompatibility, the General Secretary will revoke the collaboration, which will be assigned to the next student on the waiting list.

Art.5 - Contract and remuneration.

Within 10 days of the publication of the assignment decree, the students selected will sign a specific contract. The collaboration does not constitute subordinate employment, does not give the right to social security and welfare contributions and is not valid for evaluation for the purposes of public competitions. The SNS will provide supplementary insurance coverage against accidents.

The remuneration is € 10 per hour, and is not subject to personal income tax, as established by Resolution No. 71 of the Board of Directors of 28 October 2015.

Payment will be made on conclusion of the collaboration, although the student may request remuneration for the hours worked when at least half of the specified hours have been carried out. In both cases payment is subject to a positive assessment by the person in charge of the collaboration.

On termination of the collaboration, the person in charge must certify its correct fulfilment using the attached form D; the certification must be sent no later than 15 days from the end of the collaboration via e-mail to collaborazionipart-time@sns.it.

Art. 6 - Incompatibility.

Loss of student status, expulsion from the SNS for a fixed period and the authorisation to carry out off-site activities lasting more than 6 months are incompatible with carrying out the collaboration.

Art. 7 - Final provisions.

Matters not included in the call are covered by the provisions as specified in the "Regulations for carrying out collaborations of students in activities related to the services provided by the SNS", published on the web page:

<https://www.sns.it/it/opportunita-di-collaborazione>

For information, you can contact: collaborazionipart-time@sns.it - Antonella Gregorace.

The person in charge of the procedure is the head of the Cultural Events and Career Services.