

SEC/AG

## THE DIRECTOR

### HEREBY DECREES

that the ensuing “Call for the conferral of part-time collaboration contracts to students of the undergraduate and Ph.D courses for the academic year 2023” has been approved.

#### **Art.1 – Subject.**

A call is announced for the awarding to students of collaboration contracts regarding activities related to the services provided by the SNS, to be carried out predominantly in person (or remotely, if the activity allows for it, and depending on the trend of the epidemic) by 7<sup>th</sup> December 2023 at the latest, with reference to the activities specified in attachments A and B.

#### **Art. 2 - Requirements.**

Students of the undergraduate and Ph.D courses of the SNS can apply for the collaboration contracts, with the exception of students of the first year of the undergraduate course and of those who, by the deadline of the call, have been authorised to carry out in 2023 activities outside the SNS for a period of more than six months.

#### **Art. 3 – Applications**

To apply, students will need to use the form "Richiesta collaborazione allievi" ("Application for student collaboration"), available at the page of the online form services (servizi di modulistica online), [forms.sns.it](https://forms.sns.it), and they may indicate several preferences.

In compliance with prevailing legislation, students whose application is accepted for collaboration contracts may not in any case work for more than 200 hours of assignment per academic year and are limited to 3,500 euro of remuneration in each calendar year. The deadline for the submission of applications is **12th May 2023**.

#### **Art. 4 - Selection and assignment of collaboration contracts.**

If several applications are received for the same collaboration contract, a ranking list will be drawn up on the basis of candidates' examination mean results; if more than one candidate achieves the same result, or for collaborations entailing specific technical competences or aptitudes, the collaboration will be assigned further to an interview with the person in charge of the activity.

Collaborations will be assigned by the General Secretary and made public in the Official Register. If, during the collaboration, a student is not able to comply with the assignment, withdraws or comes up against a situation of incompatibility, the General Secretary will revoke the collaboration, which will be assigned to the next student on the ranking list.

#### **Art.5 - Contract and remuneration.**

Within 10 days of the publication of the assignment decree, the students selected will need to sign a specific contract. The collaboration does not constitute subordinate employment, does not give the right to social security and welfare contributions and is not valid for evaluation for the purposes of public competitions. The SNS will provide supplementary insurance coverage against accidents.

The remuneration is € 10 per hour, and is not subject to personal income tax, as established by Resolution No. 71 of the Board of Directors of 28<sup>th</sup> October 2015. Payment will as a rule be made on conclusion of the collaboration, although the student may request remuneration for the hours worked when at least half of the specified hours have been carried out. In both cases payment is subject to a positive assessment by the person in charge of the collaboration.

On termination of the collaboration, the person in charge must certify its correct fulfilment using the attached form D; the certification must be sent no later than 15<sup>th</sup> December 2023 via e-mail to [collaborazionipart-time@sns.it](mailto:collaborazionipart-time@sns.it).

#### **Art. 6 - Incompatibility.**

Loss of student status, expulsion from the SNS for a fixed period and the authorisation to carry out off-site activities lasting more than 6 months are incompatible with carrying out the collaboration.

**Art. 7 - Final provisions.**

Matters not included in the call are covered by the provisions as specified in the "Regulations for carrying out collaborations of students in activities related to the services provided by the SNS", published on the web page:

<https://www.sns.it/it/opportunita-di-collaborazione>

For information, please contact: [collaborazionipart-time@sns.it](mailto:collaborazionipart-time@sns.it) - Antonella Gregorace .

The person in charge of the procedure is the head of the Cultural Events and Career Services.

Pisa,

THE DIRECTOR  
Prof. Luigi Ambrosio