



Call for the entrustment of mentoring activities for students with disabilities for the academic year 2023/24

Art. 1 – Subject.

A selection by CV and interview has been announced for the entrustment to students enrolled in the undergraduate and PhD and doctorate courses of the Scuola Normale Superiore (hereinafter “Scuola”) of specialised mentoring activities as teaching support for the benefit of students with disabilities enrolled in the Scuola, to take place between October 2023 and 30 September 2024.

In particular, applications can be submitted for the following teaching support activities for students with disabilities:

- teaching support during the internal disciplinary seminars of the Faculty of Humanities (*in primis* but not exclusively the sector of Ancient History and Classical Philology)
- teaching support in the editing of texts with a scientific purpose (theses, articles, contributions to conferences or seminars) with particular reference to the sector of the Faculty of Humanities (*in primis* but not exclusively the sector of Ancient History and Classical Philology);
- teaching support in bibliographical and documentary research, also within the spaces of the Library of the Scuola, with particular reference to the sector of the Faculty of Humanities (*in primis* but not exclusively the sector of Ancient History and Classical Philology);
- teaching support during the language classes of the Scuola (help with note taking, use of educational materials);
- support during transfer between the lecture rooms and other spaces of the Scuola.

The above mentioned activities may concern events that take place inside or outside the premises of the Scuola.

For the said activities, an overall total of 1000 hours of mentoring are available for the period indicated.

Each mentor selected may carry out a maximum of 200 hours for the call herein.

Art. 2 – Admission requisites.

The call for mentoring services herein is open to all students of the undergraduate and PhD courses of the Scuola, with the exception of those who are authorised to carry out



activities outside the Scuola for more than six months during the period of reference of the call.

Art. 3 – Applications.

Applications must be submitted utilising the form attached as letter "A" to the call herein, together with the applicant's *curriculum vitae* and a brief letter of motivation.

Applications may be submitted from the date of issuing of the call herein and sent in PDF format from the applicant's SNS e-mail address to the e-mail address protocollo@sns.it, and in CC to inclusione@sns.it.

Art. 4 – Selection and assignation of the appointments.

The call has no deadline. All applications submitted will be assessed **for their suitability** by a commission consisting of the Director's Delegate for activities inherent to disability and equal opportunity and of Dr. Elisa Guidi, Head of the Cultural Events and Internationalisation Area.

The mentoring appointments will be assigned by the above commission in order of arrival, until the available funds are exhausted.

Art. 5 – Contract and remuneration.

The students selected will be asked to draw up a contract with the Scuola; the latter will provide full accident insurance cover.

Subject to satisfactory performance of the activities, mentors will receive a remuneration of 20,00 euros gross per hour, including the taxes to be paid by the Scuola.

The remuneration is exempt from IRPEF (income tax) pursuant to art.4 of Law no. 476/1984, but is subject to payment of the social security contributions to INPS; those not already in possession of an INPS – Separate Management position will need to open one.

Payment will normally be made on conclusion of the appointment; however, mentors may request payment for the hours worked when they have carried out at least a third of those stipulated. In both cases, payment is subject to a positive assessment on the part of the Director's Delegate for the activities inherent to disability and equal opportunity.

Art. 6 – Incompatibility.

The following are incompatible with the appointment:

- a) banishment from the Scuola for a fixed time period;
- b) authorisation to carry out study or research activities outside the Scuola for more than six months during the period October 2023 – September 2024.



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Art. 7 – Annulment.

The mentoring appointment may be annulled at any moment, at the request of the mentor or of the person receiving the teaching support.

Art. 8 – The person in charge of the procedure.

The person in charge of the procedure is the *pro tempore* head of the Cultural Events and Career Services.

Per all information, please refer to the Cultural Events and Career Services:
inclusione@sns.it – Dr. Sabrina Bigazzi – 050 509214.

DIRECTOR'S DELEGATE
FOR ACTIVITIES INHERENT TO DISABILITY AND EQUAL OPPORTUNITY

Professor Simona Gallerani