

## **Information sheet regarding personal data pursuant to Art. 13 and subsequent modifications thereto, EU Reg. 2016/679 – Publication of photos and audio/video recording**

### **1. Data controller**

The personal data controller, in the person of its Director, is the Scuola Normale Superiore, Piazza dei Cavalieri 7, Pisa (email: [direzione@sns.it](mailto:direzione@sns.it)), which – subject to informed commitment to specific obligations of confidentiality and privacy – hereby authorises the research personnel of the SNS Communications Office in accordance with the ethical regulations for data processing for the purposes of scientific and statistical research issued by the Guarantor Authority for data protection.

The information sheet herein is issued to you as a “data subject”, in accordance with Art. 13 of EU Regulation 2016/679 (hereinafter GDPR).

### **2. Data Protection Officer**

The Data Protection Officer nominated by the Scuola Normale Superiore can be contacted at the following e-mail address: [dpo@sns.it](mailto:dpo@sns.it).

### **3. Categories of data processed**

Personal data to be processed are the following:

a) common data: photos and audio/video recordings.

### **4. Purposes and juridical basis for data processing**

Personal data as referred to in point 3 will be processed, subject to **the data subject's free and specific consent**, in full compliance with the principles of legitimacy, correctness, transparency, limitation of purposes, minimisation and accuracy of the data (in conformity with Art. 5 of the GDPR), for the sole purpose of furthering the institutional aims of the Scuola Normale Superiore.

Hence the juridical basis for the processing of data is the consent of the data subject, in accordance with Art. 6, par. 1, letter a) of the GDPR. Consent may be freely revoked at any moment without compromising the legality of the processing based on consent prior to revocation (Art. 7, par. 3, GDPR).

### **5. Processing modes, period and place of conservation**

In relation to the purposes indicated, the processing of the personal data collected may be manual or else with the aid of computer, electronic or in any case automatised devices and may consist, alternatively or jointly, of operations of registration, conservation, organisation, processing, selection, comparison, extraction, communication, cancellation or destruction of the data.

Data are collected in loco on a PC belonging to the Scuola Normale Superiore and are conserved in encrypted folders with access limited to informed and authorised personnel.

Photos / audio-video recordings may be disseminated for the purposes of teaching, scientific and third mission communication and dissemination also on the social network channels of the Scuola Normale Superiore.

### **6. Rights of the data subject**

The GDPR confers to the data subject the exercising of specific rights (where applicable), including:

- the right of access (Art. 15),
- the right to rectification (Art. 16),
- the right to cancellation (Art. 17),
- the right to the limitation of the processing (Art. 18),
- the right to portability (Art. 20),
- the right to opposition (Art. 21),
- the right to opposition to the automatised decisional process (Art. 22).

**To exercise your rights, you can refer to the data controller, by sending an e-mail to the SNS Communications Office, at the e-mail address: [comunicazione@sns.it](mailto:comunicazione@sns.it).**

If the necessary conditions are met, you have the right to lodge a complaint with the Authority for verification of residence status (Art. 77 GDPR), in compliance with the procedures specified in Art. 142 of Legislative Decree No. 196/2003, amended with Legislative Decree No. 101/2018.

Having read the above information sheet, I hereby give my consent to the processing of my personal data.

(date and signature) \_\_\_\_\_

**WAIVER**

Pisa, I, the undersigned ....., as

- guest
- speaker
- student
- intern
- employee of an external company
- SNS staff (which therefore includes PTA (technical-admin staff, teaching staff, researchers, research fellow etc...))
- SNS student
- Other (please specify).....

**HEREBY AUTHORISE**

the production and use of photographs, videos or other audiovisual materials concerning myself regarding the initiative  
.....  
of which I am a guest.

In particular, I authorise the release of all audio/video recordings under the free licence “Creative Commons Attribution 3.0 Unported” and their dissemination through the communication channels of the Scuola Normale Superiore.

**I ALSO DECLARE**

that I am aware of the terms of the above mentioned licence, and in particular:

- I permit the reproduction and distribution of all recordings in their entirety or in part;
- I retain copyright in any case of all materials to which I have the right;
- the licence does not affect any other rights of any nature, such as moral rights and those exceptions envisaged by the copyright laws;
- the licence is not retractable;
- the exposure and use of photographic images is free of cost.

Under no circumstances can I, the undersigned, claim compensation from the Scuola Normale Superiore for any moral or material damage caused by third parties or resulting from usage not specified in this waiver.

This waiver is issued in accordance with the copyright protection law (Law 633/1941)

(date and signature) \_\_\_\_\_