

APPLICATION FOR ACTIVATION OF ALIAS CAREER

To the delegate for Equal Opportunity of the Scuola Normale Superiore

I, the undersigned _____

Tax Code _____ born in _____ on _____

pursuant to and for the purposes of the Regulations for the activation and management of alias careers at the Scuola Normale Superiore, issued with Director's Decree No. 154 of 27th March 2020,

HEREBY DECLARE

the existence of a conflict between my legal name and my physical appearance, giving rise to discomfort and difficulty in interpersonal relationships:

- that I have undertaken a gender transition process (*or*)
- that I do not wish to or am unable to undertake a gender transition process.

In awareness that the choice to activate an alias career may be reverted at any time to a simple request without the obligation to provide a reason²

I HEREBY REQUEST

the activation of an alias career, indicating “_____” as my chosen name for my alias

identity. I undertake the following

- to absolve the Scuola from any responsibility whatsoever, whether direct or indirect, for any damage to property or other ensuing from the activation of the alias career;
- to inform the Scuola of any changes likely to influence the alias career.

I herewith enclose:

- a photocopy of my identity document
- 2 passport-size photos

I, the undersigned, declare that I have read the attached information sheet disclosed pursuant to Art. 13 of EU Regulation No. 679/2016.

I, the undersigned, agree to the processing of my personal details in accordance with the procedure as stated in the above mentioned information sheet.

Pisa, the (date)

Signature

¹ Pursuant to Art. 1 of the SNS Regulations for the activation and management of alias careers, the activation of an alias career may be requested by anyone belonging to the academic community of the Scuola – lecturers and researchers, students, technical and administrative personnel, managers or external members of the collegiate authorities, as well as all those operating within the structures of the Scuola, albeit occasionally and temporarily. The delegate for Equal Opportunity can authorise the temporary recognition of an alias identity in favour of guests of the Scuola who, when carrying out activities relating to seminars, conferences, lecture cycles or other initiatives, intend to utilise on flyers, badges and so on an alias chosen in place of their officially registered name.

² Whereupon the alias career will be deactivated with immediate effect.

Information sheet provided pursuant to Art. 13 of EU Regulation No. 2016/679

EU Regulation No. 679/2016, "General regulation for data protection", concerns the protection of persons regarding the processing of their personal data. The said legislation specifies that data protection must be in line with the principles of lawfulness, correctness and transparency, adequacy, pertinence and limitation, exactness and updating, non-exceedance and acceptance of responsibility.

Here below we thus provide the following information:

1. The data controller is the Scuola Normale Superiore, sited in Pisa, piazza dei Cavalieri, 7, in the person of the pro tempore Director, pec (registered mail address): protocollo@pec.sns.it, who, pursuant to Art. 2-*quaterdecies* of Legislative Decree 196/2003, will designate, in addition to the Delegate for Equal Opportunity of the Scuola, qualified personnel authorised to carry out personal data processing in consideration of the applicant's institutional background also for the purposes of the management of the same.
2. The data provided by you in the forms and in the confidentiality agreement will be processed exclusively for the purposes of activating an alias career as a measure of protection for those needing to adopt a name different from their officially registered name within the Scuola. The legal basis of the processing is the legal relationship with the Scuola. Conferment of the said data is obligatory; refusal to submit the required data will mean that the alias career cannot be activated.
3. Personal data will be processed in automated and manual modes; the data will be stored and deleted in compliance with legal obligations, via an alias career activation on the data management system (SerSe, nominated as the external processing operator).
4. Save for the provisions of the confidentiality agreement, your data will not be submitted to other subjects and will not be shared.
5. You may at all times exercise your rights as referred to in Sections 2, 3 and 4 of Chapter III of EU Regulation No. 679/2016 (such as the rights to information and access, correction and deletion, limitation of and opposition to the processing, portability of personal data), by applying to the data controller at the contact addresses provided, or via the following e-mail address: privacy@sns.it. Should you consider that your rights have been violated, you can file a complaint with the data protection authority.
6. For any doubts regarding personal data protection, the Scuola's Data Protection Officer, nominated pursuant to Art. 37 of EU Regulation 2016/679, may be reached at the e-mail address dpo@sns.it.