

CALL FOR THE ASSIGNMENT OF PART TIME COLLABORATIONS FOR STUDENTS OF PhD COURSES FOR PEER TUTORING AND WELCOMING TO STUDENTS OF THE UNDERGRADUATE COURSES OF THE FACULTY OF SCIENCES

ACADEMIC YEAR 2026/2027

Art.1 – Subject

A selection process has been announced for part-time collaborations in welcoming and peer tutoring reserved for students enrolled in the PhD courses in Mathematics, in Computational Methods and Mathematical Models for the Sciences and Finance and in Physics.

The purpose of peer tutoring in line with the call herein is to provide support and assistance to students of the undergraduate course, with particular attention to supervision and assistance in solving theoretical and practical exercises relating to the courses taken in the first year of the course by students enrolled in the undergraduate courses of the Faculty of Sciences.

Art. 2 - Organisation of the tutoring – number of posts

For the academic year 2026/27 the following collaborations are activated, in accordance with the following table:

FIELD/COURSE	No. COLLABORATIONS	MAXIMUM DURATION IN HOURS OF EACH ASSIGNMENT	WHO CAN APPLY
<i>Complements of Mathematics for mathematicians and physicists</i>	5	20	PhD students in Mathematics (from all years)
<i>Complements of Mathematics for chemists and biologists</i>	1	20	PhD students in Computational Methods and Mathematical Models for the Sciences and Finance (from all years)
<i>Complements of mechanics and thermodynamics</i>	5	20	PhD students in Physics (from all years)

Should the number of students attending the above courses entail the necessity to appoint further tutors, additional collaborations may be activated, subject to the assigned budget and respecting the merit ranking for the selection process herein.



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Art. 3 – Applications

Students need to apply using the form [Domanda di partecipazione bando tutorato 2026/2027 Faculty of Sciences](#).

In accordance with current legislation, for collaboration assignments, students may may not in any case work for more than 200 hours per academic year and for a maximum remuneration of 3,500.00 euros per calendar year.

The deadline for submission of applications is 6th November 2026.

Art. 4 – Selection and assigning of the collaborations

The selection is made by a commission nominated by Decree of the Director; its members are appointed by the Dean of the Faculty of Sciences.

The commission must include at least one lecturer responsible for each of the courses requiring the activation of the collaborations. The commission may decide to invite applicants to an interview.

The selection is based on the following criteria:

- (a) educational curriculum and its relevance to supervision and support activities in completing theoretical and practical exercises;
- (b) gender balance;
- (c) the tutor's presence at the SNS for the longest possible part of the academic year.

On the basis of the above mentioned criteria, the commission declares the suitability of the candidates and places them in decreasing order in the merit ranking.

Collaborations will be assigned by the General Secretary on the basis of the merit ranking and made public in the Official Register. If, during the collaboration, a student does not comply with the assignment, withdraws or comes up against a situation of incompatibility, the General Secretary will revoke the collaboration, which will be assigned to the next student in the merit ranking.

The mandate lasts for one year starting from the conferring of the assignment.

Should a tutor resign during his or her mandate, a new tutor is nominated to replace the resigning tutor for the rest of the mandate, where possible with reference to the ranking of the initial call.

Art. 5 – The tutor's activities

The tutor provides support in relation to theoretical and practical exercises of the undergraduate courses of the first year, through periodical meetings with groups of students. He/she can also provide support for the following:

- (a) preparation of the end-of-year interview;
- (b) preparation for internal examinations.

Art. 6 – Certification of the activity carried out

The tutor keeps a diary of the meetings held, in which he/she records their duration and the names of the students having taken part. The said diary will then be approved by the lecturers of the courses involved in the collaborations, by the end of their mandate.

Art. 7 – Contract and remuneration

Within 10 days of the publication of the assignment decree, the students selected will sign a specific contract. The collaboration does not constitute subordinate employment, does not give the right to social security and welfare contributions and is not valid for evaluation for the purposes of public competitions. The SNS will provide supplementary insurance coverage against accidents.

The remuneration is € 15.00 per hour and is not subject to personal income tax. Payment will as a rule be made at the conclusion of the collaboration unless the student requests remuneration for the hours worked when at least half of the hours have been carried out. In both cases payment is subject to a positive assessment by the person in charge of the collaboration.

At the end of the collaboration, the person in charge must certify that it has been carried out, using the form attached (2); the certification must be sent within 15 days of the termination of the collaboration at the latest, via e-mail to collaborazionipart-time@sns.it.

Art. 8 – Incompatibilities

The following are incompatible with fulfilling the collaboration:

- the loss of student status;
- exclusion from the SNS for a fixed period;
- the authorisation to carry out off-site activities lasting more than 6 months.

Art. 9 – Final provisions

Matters not included in the call are covered by the provisions specified in the "Regulations for carrying out collaborations of students in activities related to the services provided by the SNS" published on the following website:

<https://www.sns.it/it/opportunita-di-collaborazione>

For information, you can contact the following e-mail address:

collaborazionipart-time@sns.it – Valeria Giuliani

The person in charge of the procedure is the head of the Teaching Activities Service.

Pisa,

THE DIRECTOR
Prof. Alessandro Schiesaro

() Document digitally signed pursuant to the so-called Codice dell'Amministrazione digitale (Digital Administration Code) and related regulations*



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ATTACHMENT 2

To the Teaching Activities Service
(collaborazionipart-time@sns.it)

CERTIFICATION OF COMPLETION OF PEER TUTORING ACTIVITY – FACULTY OF SCIENCES

This is to certify that the student

_____ of
Course/Faculty _____
appurtenance _____

has completed the assigned tutoring activity in compliance with the call for the academic year 2026/27,

The collaboration, of the stipulated duration of ____ hours, has been completed in its entirety/ [or] carried out partially for ____ hours

With the completion of the above number of hours, the activity specified in the contract is intended as having been concluded positively; the agreed remuneration can therefore now be paid.

The person in charge / contact person of the collaboration